

CARLISLE ELEMENTARY SCHOOL

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Jennifer Dearwester , Principal (4-6)

Mike Milner, Principal (PS-3)

Parents of 1st – 6th Grade Students,

We want to welcome all of our students back to school! We can't wait to show off the incredible new building to the boys and girls. We have missed them so much! Included in this letter is information about the start of school and the procedures that we will use in order to get our school year off to a great start.

First off, as you likely already know, we will start school in a staggered fashion beginning on Tuesday, September 8th – We want to use these days so that our students can acclimate to the new building as well as to the health and safety protocols that we have in place. On Tuesday, 9/8/20, ONLY 1st grade and 4th grade students will come to school They will be here during the hours of a normal school day (8:20 am – 3:05 pm). On Wednesday, September 9, 2020, ONLY 2nd, 5th, and 6th grade students will attend (again during the normal school hours of 8:20 am – 3:05 pm). On Thursday, September 10, 2020, ONLY 3rd grade students will attend (8:20 am – 3:05 pm).

On Friday, September 11, 2020, NO 1st – 6th grade students will attend. Instead, this day will be used as a Technology Practice Day by our teachers and students. Our teachers are working hard to be ready to present high quality instruction and interaction to/with our students in the case that we are forced (as we were last spring) to implement full remote learning. Your child will receive information on their first day of school as to what their learning expectations are for Friday, September 11th. This is an official day of school – All students will be expected to participate in online learning activities as directed by their teacher(s). Parents – We will need your help (especially with the younger students) to make this day a success. On Friday, 9/11/20 (or over the weekend of 9/12, 9/13), please be sure to make arrangements for your student (and an adult helper if needed for younger students) to have internet access and a device so that they can complete a few tasks assigned by their teacher(s).

On Monday, September 14, 2020, all students (Preschool – 12th grade) will come on a regular schedule.

Along with this letter, we are also sending an Information/Transportation sheet. **WE NEED EACH PARENT TO TAKE A FEW MOMENTS TO FILL THIS SHEET OUT AND RETURN IT WITH YOUR CHILD ON THEIR FIRST DAY OF SCHOOL (9/8/20 for 1st and 4th grade; 9/9/20 for 2nd, 5th, and 6th grade; 9/10/20 for 3rd grade).** We will use this information to make sure each student is taken to the correct destination after school (on their designated day that week and beyond).

We'd like to take a moment to describe the traffic pattern that we use for parents who wish to drop off and/or pick up their student from school. All vehicles that are dropping off or picking up will use the *northernmost* drive off of Jamaica Road to enter the lot (this entrance has a new, long right turn lane that has recently been added). Vehicles will then take their first opportunity to turn right into the parking lot. You will continue straight (parallel with Jamaica Road) until you are forced to bend to the left. You will continue left as you pull up to the sidewalk in front of the Carlisle Elementary portion of the building. Students should be dropped off along the sidewalk – **ALL STUDENTS SHOULD EXIT FROM THE RIGHT (CURB) SIDE OF THE VEHICLE. STUDENTS WILL NOT BE ALLOWED TO ENTER THE BUILDING UNTIL 8:05 AM – PLEASE DO NOT ALLOW STUDENTS OUT OF YOUR VEHICLE UNTIL THAT TIME** (We want to make sure there are not groups of students congregating on the sidewalk waiting to enter). Upon entering the building, students will report directly to their classrooms (on the first several days, there will be MANY adults present to help students find their way).

To pick up your child at the end of the day (3:05 pm), you will enter the parking lot in the same fashion, pulling as far along the sidewalk as you can. On your student's first day of school, a staff member will approach your vehicle and provide you with your student's 'pick up number' (you will receive 4 pick-up cards – 3 for adult use at pick-up and 1 pinned to student's backpack). The adult picking up your student must have the pick-up card each day in order to pick up the student. Please be patient with us for the first few days. This system will be very efficient and safe once it's established. 'Everyday Student Pick-Ups' will follow this procedure every day. Parents may always choose to come into the office to pick up their student for appointments or at other individual instances.

One other note – Class lists will be posted on the district web site at 4:00 pm on Wednesday, September 2nd.

Again, we can't wait to have the students back with us in the beautiful new building! Please don't hesitate to contact us (Ms. Dearwester – Jennifer.Dearwester@carlisleindians.org and Mr. Milner – Mike.Milner@carlisleindians.org) if you have any questions or concerns.

Jennifer Dearwester (4th – 6th)

Mike Milner (Preschool – 3rd)